

National Council on Administrative Fellowships (NCAF)



2025 Member Benefit Prospectus

Program Overview

NCAF provides administrative fellowship sites and graduate programs the tools to help their students when applying for administrative fellowships by creating a uniform coordinated recruitment process, providing access to national industry data, and providing opportunities for fellowship sites to share ideas, best practices, and expectations that allow for the preparation of students for administrative fellowships.

With more than 80 hospitals and health systems, along with more than 35 graduate health management programs participating in NCAF, the program stands for promoting equity between industry and academia to help aid the future of healthcare administration. Membership cycles run from January through December. New NCAF Fellowship Sites who join are charged a one-time administrative fee of \$500 to get set-up across the NCAF Resource sites, including NAFCAS, our centralized administrative fellowship application system.

JOIN NCAF TODAY.

[Apply here.](#) Questions? Contact Program Coordinator Malia Nellums at ncaf@nchl.org

2025 Membership Pricing

2025 MEMBERSHIP BENEFITS	Fellowship Site	Graduate Programs in Health Management (MHA, MPH, MSHA, etc.)
Renewing Member	\$1,500	\$1,250
Renewing Member <i>(applies when organization also has a 2025 LENS Membership)</i>	\$1,250	\$1,000
New Member <i>(or returning after 1+ year)</i>	\$2,000	\$1,250

Benefits At-A-Glance

2025 MEMBERSHIP BENEFITS	Fellowship Sites	Graduate Programs
<p>NCAF BENCHMARKING SURVEY & EXECUTIVE SUMMARY DATA Access to yearly recruitment, benchmarking, and trend data as it relates to graduate programs, fellowship sites, graduate students/applicants, and administrative fellows.</p> <p>*Programs members that DO NOT complete the survey(s) will not receive the results*</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>ACCESS TO THE NATIONAL ADMINISTRATIVE FELLOWSHIP CENTRALIZED APPLICATION SYSTEM (NAFCAS) This nationally recognized one-stop shop for administrative fellows' recruitment during two annual cycles. Access includes NCAF promotion of program, webinars, and educational sessions.</p>	<input checked="" type="checkbox"/>	
<p>ACCESS TO NAFCAS STUDENT FEE WAIVERS NCHL will provide all graduate program members a set number of student fee waivers to distribute to graduate students applying for an administrative fellowship.</p>	<p>Opportunity to purchase fee-waivers to distribute at your discretion</p>	<input checked="" type="checkbox"/>
<p>VIRTUAL ANNUAL REGIONAL NETWORKING MEETING New in 2025</p> <p>Access to the new NCAF Regional Meeting, catered to member-specific topics by geographic region. This virtual opportunity in late spring/early summer will provide ample time for networking and regionally-focused content.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>QUARTERLY VIRTUAL MEETINGS FOR FELLOWS NCHL will host quarterly calls for all administrative fellows of NCAF fellowship site organizations to share connection, collaborate, and contribute to the continual improvement of fellowships across the country.</p>	<input checked="" type="checkbox"/>	
<p>THREE VIRTUAL FELLOWSHIP FAIRS</p> <p>Fellowship Sites: Access to host one virtual session for prospective fellows during the 3-day Virtual Fellowship Fair in April 2025.</p> <p>Graduate Programs: Access to early viewing of the fellowship fair schedule and early access to free registration for attendees.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

<p>QUARTERLY NCAF MEMBER MEETINGS Updated in 2025</p> <p>NCHL will host three quarterly calls for all administrative fellowship sites and graduate program members to build camaraderie, share best practices, and professional development. In November 2025, there will be a half-day in-person meeting hosted.</p> <ul style="list-style-type: none"> • Quarters 1-3: Virtual, Included in Membership Fee • Quarter 4: In-Person, Small Registration Fee Required 	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>NCAF NEWSLETTER</p> <p>A bi-monthly newsletter with updates on fellowship recruitment, educational offerings from member organizations, and more NCHL news.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>NATIONAL VISIBILITY & PROMOTION</p> <ul style="list-style-type: none"> • National visibility, recognition, and searchability around on NCHL's year-round administrative fellowship directory • Promotion of administrative fellowship informational sessions • Promotion of program/org at fellowship fairs and industry events <p>Visible commitment to a standardized recruitment process and adherence to the Code of Good Practice</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>MEMBER-ONLY VIRTUAL DISCUSSION FORUM</p> <p>Accessed through the NCHL member portal, NCAF members will have access to a discussion board for asynchronous communication amongst other NCAF members.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ENHANCED LEARNING OPPORTUNITIES

In 2025, NCHL is excited to bring members of our Leadership Programs including NCAF a great line-up of NEW enhanced learning opportunities, trainings and certifications. Many of these learning opportunities will be offered to NCAF members at discounted registration fees. If you are interested in learning more about any of these opportunities, please contact ncaf@nchl.org or keep an eye out for more information from NCHL.

HEALTHCARE LEADER AS A COACH

New in 2025

Based on the program membership level, members receive a discount on the healthcare leader as a coach program. This course serves as a comprehensive introduction to coaching for all leaders.

COACHING CERTIFICATION PROGRAM

Updated for 2025

Based on program membership level, members receive a discount on the annual LENS Coach Certification program which offers an accredited International Coach Federation (ICF) coach training program (ACSTH).

GROUNDWATER INSTITUTE IMMERSIVE EXPERIENCE (1.5 day)

New in 2025

A 1.5 day learning experience, combining video and live facilitation, that provides a comprehensive analysis of the Groundwater Theory. Pricing is based on the program membership level. The course has limited capacity.

UNLOCKING NEURODIVERGENT POTENTIAL: COURSES & COACHING FOR INCLUSIVE LEADERSHIP

New in 2025

1. Foundational Session on Neurodiversity
2. How to Support and Supervise Neurodivergent Team Members for Managers

*Will be provided if class minimums are met

NCHL CROSS-MEMBER BENEFITS

- Membership recognition on NCHL social media channels and NCHL website
- Access to view available positions and post opportunities for free on NCHL's job board
- Access to NCHL's Competency Model
- Opportunity to participate in the National Health Leadership Survey
- Access to NCHL's white papers and other publications
- Opportunity to attend NCHL coffee chats and other virtual learning opportunities